

NDA LLW Strategy Group Agenda

14-15 August 2008

Agenda – 14th August

Start Time	Finish Time	Topic	Objective	Lead
1000	1130	Capenhurst Site Tour	<ul style="list-style-type: none"> Experiencing other site facilities & capabilities 	Bav Thaker
1130	1300	Lunch & Registration	<ul style="list-style-type: none"> Networking and informal discussions 	Hosted by Capenhurst
1300	1315	Welcome	<ul style="list-style-type: none"> Site welcome 	Jo Fisher/Mike Baily
1315	1330	Capenhurst Site Strategy Overview	<ul style="list-style-type: none"> Site Strategy Development and aspirations 	Martin Wells
1330	1400	Capenhurst Site Update	<ul style="list-style-type: none"> Update on Program 	Bav Thaker
1400	1430	Opening Session	<ul style="list-style-type: none"> Introduction Business Matters Accomplishment Update 	Joanne Fisher/Matthew Clark
1430	1500	Programme of Work	<ul style="list-style-type: none"> Purpose & expectations Success Factors 	Joanne Fisher
1500	1520	Break		
1520	1540	Adoption of Terms of Reference	<ul style="list-style-type: none"> Formal agreement on TOR Formal agreement on Membership 	Tim Hedahl
1540	1600	Strategic Review Update	<ul style="list-style-type: none"> Document Outline Topics LTP Summaries 	David Rossiter
1600	1650	LTP Baseline Information	<ul style="list-style-type: none"> Summary consolidation of LTPs and Registers Site LLW inventories Site baseline budgets Site LLW strategies 	David Rossiter
1650	1710	Break		
1710	1730	Day 1 Wrap-up	<ul style="list-style-type: none"> Q&A 	Joanne Fisher

Agenda – 15th August

Start Time	Finish Time	Topic	Objective	Lead
0830	0900	Coffee	<ul style="list-style-type: none"> Networking and informal discussions 	
0900	0930	Sellafield Site Update	<ul style="list-style-type: none"> Update on Program 	Laurence Cook
0930	1000	LLWR Consignor Support	<ul style="list-style-type: none"> Waste consignor organisation and services Waste Treatment Contracts 	Martin Walkingshaw
1000	1045	Inventory	<ul style="list-style-type: none"> Progress towards one national inventory 	Chuck Conway/Alan Wareing
1045	1105	Break		
1105	1150	Group Sub-committees	<ul style="list-style-type: none"> Discuss potential role of sub-committees Priority areas for focus 	Chuck Conway/ Matthew Clark/ Fred Barker
1150	1300	Lunch	<ul style="list-style-type: none"> Hosted by Capenhurst 	
1300	1330	Strategic Hot Topics - Facilitated Group Discussions	<ul style="list-style-type: none"> Use of NDA Assets Local, regional, and national LLW disposal needs 	Joanne Fisher
1330	1430	Facilitated Group Discussions	<ul style="list-style-type: none"> Session 1: Use of NDA Assets Session 2: Local, regional, and national LLW disposal needs 	All
1430	1500	Wrap-Up and Actions	<ul style="list-style-type: none"> Wrap-up, highlights, and action items Next meeting and agenda topics 	Joanne Fisher/Tim Hedahl