

# NDA LLW Strategy Group Meeting #4

*13-14 November 2008*

# Welcome

*Jo Fisher*

*Head of Lower Activity Waste Management*

## LLW Strategy Group ~ Aims

- Enable those people who implement LLW strategy to contribute to its development
- Enable participants to feed back information to their sites
- Through engagement:
  - Develop a UK wide integrated approach to the management of LLW
  - Develop a level of “buy-in” to the strategy
  - Assess business developments and ‘strategic fit’
- Facilitate implementation of strategy at the appropriate time
- Not the decision making body – recommends to NDA via the chair

# Programme for National LLW Strategy Group Meetings

Meeting	Date	Purpose / Aims	Scope
1	17 April 2008 Rheged	Introduction, objectives of National LLW Strategy Group, and update on strategy development.	<ul style="list-style-type: none"> <li>• NDA National Perspectives</li> <li>• Plan for developing a national strategy</li> <li>• Topical strategies</li> <li>• LLWR Customer Support and assured disposal</li> </ul>
2	19-20 June 2008 Manchester Airport Hilton	Gain membership input into strategic review, scope of LLW strategy, and strategy group logistics.	<ul style="list-style-type: none"> <li>• Site / Stakeholder updates</li> <li>• Review of consultation responses</li> <li>• Facilitated workshops on success factors, decision making criteria, options and opportunities, R&amp;D</li> <li>• Capturing good practices</li> </ul>
3	14-15 August 2008 Capenhurst	Review LTP Baseline information and receive input into strategic review document and strategy topics; formalise National LLW Strategy Group programme of work and business functions.	<ul style="list-style-type: none"> <li>• Site / Stakeholder updates</li> <li>• LTP consolidated baseline and strategic review</li> <li>• Waste inventory and site consignor support</li> <li>• Facilitated discussions on strategy topics</li> </ul>
4	13-14 November 2008 Gables Hotel & Oldbury	Present Strategic Review results and gain input on strategic priorities and opportunities studies, update on emerging LLW strategy and management plan, and provide status of NDA, EA, & LLWR initiatives.	<ul style="list-style-type: none"> <li>• Site / Stakeholder updates</li> <li>• Strategic Review document</li> <li>• Strategic priorities and opportunities</li> <li>• EA initiatives</li> <li>• LLWR Environmental Safety Case</li> <li>• Emerging LLW strategy and plan</li> </ul>
5	26-27 February 2009 Scottish Government, Edinburgh	LLW strategy and Management Plans for implementation.	<ul style="list-style-type: none"> <li>• Site / Stakeholder updates</li> <li>• Update on draft NDA LLW Strategy</li> <li>• Review LLW strategy against success criteria</li> <li>• Present draft NDA LLW Management Plan</li> </ul>

# Introduction/Objectives of this meeting

- Present and discuss Strategic Review document results
- Gain input on LLW strategic priorities and implementation opportunities and owners
- Update on Environment Agency initiatives
- Perspectives on LLWR Environmental Safety Case
- Provide Site / Stakeholder updates
- Update on LLWR consignor support activities
- Visit Oldbury site and specific update

# Agenda – 13<sup>th</sup> November

Start Time	Finish Time	Topic	Objective	Lead
1000	1130	Oldbury Site Tour	<ul style="list-style-type: none"> <li>Experiencing other site facilities &amp; capabilities</li> </ul>	Jon Bishton
1130	1300	Lunch & Registration	<ul style="list-style-type: none"> <li>Networking and informal discussions</li> </ul>	Hosted by Oldbury
1300	1315	Welcome	<ul style="list-style-type: none"> <li>Welcome and opening remarks</li> </ul>	Joanne Fisher
1315	1345	Opening Session	<ul style="list-style-type: none"> <li>Introduction</li> <li>Business matters</li> <li>Accomplishment Update</li> </ul>	Joanne Fisher/Matthew Clark
1345	1430	Strategic Review	<ul style="list-style-type: none"> <li>Information summary</li> <li>Consultative document</li> </ul>	David Rossiter
1430	1450	Break		
1450	1510	Introduction to Breakout Discussions	<ul style="list-style-type: none"> <li>Strategic Review Q&amp;A</li> <li>Breakout instructions</li> </ul>	Joanne Fisher/Tim Hedahl
1510	1615	Session 1 - Breakout Discussions on Strategic Priorities	<ul style="list-style-type: none"> <li>Recommendations on strategic priorities</li> </ul>	All
1615	1715	Debriefs from Breakout Discussions	<ul style="list-style-type: none"> <li>Highlights and recommendations</li> </ul>	Session Leaders
1715	1730	Day 1 Wrap-Up	<ul style="list-style-type: none"> <li>Q&amp;A</li> </ul>	Joanne Fisher/Tim Hedahl

# Agenda – 14<sup>th</sup> November

Start Time	Finish Time	Topic	Objective	Lead
0830	0900	Coffee	<ul style="list-style-type: none"> <li>Networking and informal discussions</li> </ul>	
0900	0945	LLWR Pricing Strategy & Consignor Support Update	<ul style="list-style-type: none"> <li>LLWR pricing strategy</li> <li>Consignor Support services</li> <li>Inventory needs</li> </ul>	Chuck Conway
0945	1015	Environment Agency Update	<ul style="list-style-type: none"> <li>EA status and progress</li> </ul>	David Bennett
1015	1030	Introduction to Breakout Discussions	<ul style="list-style-type: none"> <li>Breakout instructions</li> </ul>	Joanne Fisher/Tim Hedahl
1030	1050	Break		
1050	1150	Session 2 - Breakout Discussions on Implementation of Strategic Opportunities	<ul style="list-style-type: none"> <li>Recommendations on strategic opportunities</li> </ul>	All
1200	1300	Lunch	<ul style="list-style-type: none"> <li>Hosted by Oldbury</li> </ul>	
1300	1340	Debriefs from Breakout Discussions	<ul style="list-style-type: none"> <li>Highlights and recommendations</li> </ul>	Session Leaders
1340	1410	LLWR Environmental Safety Case	<ul style="list-style-type: none"> <li>Update on ESC development &amp; issues</li> </ul>	Richard Cummings
1410	1440	Oldbury Site Update	<ul style="list-style-type: none"> <li>Update of site D&amp;D programme</li> <li>Site waste strategies</li> </ul>	Jon Bishton
1440	1500	Wrap-Up and Actions	<ul style="list-style-type: none"> <li>Wrap-up, highlights, and action items</li> <li>Next meeting and agenda topics</li> </ul>	Joanne Fisher/Tim Hedahl

# LLW Strategy Group Business Matters

Matthew Clark  
National LLW Technical Manager

# Agreement to minutes and recap actions

Ref	Date	Task	Who?	When?	Completed?
001	17 April 08	Review Topical Strategies and provide comments.	All	16 May 2008	Complete
002	17 April 08	Provide feedback on LSG ToR.	All	16 May 2008	Complete
003	17 April 08	Provide response to plan for LLW Strategic Review.	All	30 May 2008	Complete
004	17 April 08	Provide any other feedback on overall NDA LLW Programme.	All	30 May 2008	Complete
005	20 June 08	Provision of information to Cumbria County Council with respect to the 750000m <sup>3</sup> capacity figure for LLWR.	MC	29 Aug 08	Complete
006	20 June 08	Terms of Reference to be finalised.	TH	18 July 2008	Complete
007	20 June 08	LLW Strategy Group members map site LLW contacts for LLW strategy implementation.	All	29 Aug 08	Complete
008	20 June 08	Identify ideas for incentivisation or “ring-fencing” funding from LLW innovation savings.	All	Carried until next meeting - 14 Nov 08	Open
009	20 June 08	Template for information register to be distributed to the membership.	TH / MC	27 June 2008	Complete
010	20 June 08	Members to respond with a rough first attempt at completing the template with key documents within 2 weeks. (Later this expanded to include examples of good practice and picked up earlier discussions around treatment, storage, and disposal assets).	Waste consignors and LLWR	29 Aug 08	Open – partially completed

# Agreement to minutes and recap actions

Ref	Date	Task	Who?	When?	Completed?
011	14 Aug 08	Minutes of previous meetings to be distributed for final confirmation.	MC	19 Aug 08	Complete
012	14 Aug 08	Provide final comments on the minutes from the previous meeting.	All	29 Aug 08	Complete
013	14 Aug 08	Alter the ToR to include the reference to regulator independence in the roles and responsibilities part of the ToR before formal issue.	TH	29 August 08	Complete
014	14 Aug 08	Take a copy of the information for their site and provide feedback on the compilation of information for the baseline.	All site representatives	12 Sept 08 (latest)	Complete
015	15 Aug 08	Provide contacts for inventory Sub Committee, stakeholder relations sub committee.	Matthew Clark Fred Barker	14 Aug 08 (or 29 Aug)	Complete
016	15 Aug 08	Stakeholder relations sub committee to have meeting before the next LSG meeting in November	Sub committee membership (once finalised)	14 Nov 08	Complete
017	15 Aug 08	Relevant organisations to provide points of contact for waste tracking and for verification of the LLW baseline data.	Waste consignors	14 Aug 08 (or 29 Aug)	Complete
018	15 Aug 08	Circulate minutes and actions from this meeting for feedback	MC	22 Aug 08	Complete

# Accomplishment update

## Jo Fisher

# Newsreel

- **LLWR lifetime plan submitted**
- NDA good practice and fact finding trips to Socodei, EDF/Areva owned metals recycling and incineration facility in France and to VLLW management facility in Cordoba, Spain
- **New CFA in place at LLWR and contract amendments in place with most consignors**
- Visits to Magnox North by LLWR
- Cumbria Waste and Minerals Framework developments
- **Delivery of LLWR Initial Operational Strategy reflecting LTP 08**
- Submission of revised business case for on-site disposal at Hinkley
- Discussion on tritiated metals at Capenhurst (direct disposal as VLLW or metals treatment route); looking to defer decision until after revision of RSA exemption orders, which could result in the material becoming an asset – decision ‘not to put to ground’
- **Non-Nuclear Industry Project Board meeting/s**
- National Waste Research Forum workshop and Direct Research Portfolio presentation on progress with TBURD/International and national R&D review
- Direct Research Portfolio steering group meeting, ensuring that relevant LLW research is included in the DRP programme
- **3 NDA Regulators LLW meetings**

# Newsreel

- **Workshops on business case development for alternative waste management of LLW**
- NDA Governance Meeting (Waste Management Steering Group)
- **Draft LLW Strategic Review submitted**
- LLWR BPEOs to support waste treatment services
- **Contaminated land baseline developed; informs our understanding of the potential impact that this could have on LLW strategy**
- **LLW baseline for Strategic Environmental Assessment undergone significant development;** meeting to be held at end November to look at SEA options for assessment
- **Draft Sellafield LLW strategy being consulted with NDA**
- Copeland Community Interest Fund established and measures in place for first payment
- Launched NDA Skills Strategy
- Launched draft NDA Business Plan 2009-12 for consultation
- Sellafield share transfer to NMPL on target for 24<sup>th</sup> November 2008
- **Planning hearing for Dounreay LLW Repository scheduled for December 2008**

# Update on LLW Strategy Group communications sub group

Matthew Clark

## Update on LLW Strategy Group communications sub group

- First meeting held 15 October 08
- Good attendance but need more comms people from SLCs (.....next meeting December)
- Discussed:
  - Aims of the subgroup
  - HPA work on risk communication
  - Review of literature

## Update on LLW Strategy Group communications sub group

- Settled on an aim:
  - *“to recognise and promote good practice in the development of stakeholder relations and communication strategies for LLW management projects”*
- Recognised the need for communications plan for the LLW strategy ~ particularly with respect to the supply chain

# Strategic Review Information Summary

David Rossiter  
Strategy Development Manager  
LLWR National LLW Strategy Project