

# NDA LLW Strategy Group Meeting

*26-27 February 2009*

# Breakout Sessions (1 hr each)

## Topic

- **Session 1:**        *NDA LLW Strategy*
- **Session 2:**        *National LLW Management Plan*

# Session 1 Breakout

26 February 2009

# Session 1 Breakout - Logistics

- Members & Participants are divided into 4 groups
  - NDA site SLCs
  - Non-NDA Sites
  - Regulators & Government
  - NDA Staff
- Choose a team leader & spokesperson for the group
  - Select “Reader” for back-up and descriptive information
- Plan your time accordingly
  - 1 hr. for team review & discussion
  - 15 min. for debrief to full Strategy Group
- A3 Templates and Flipcharts are available for Debriefs

# Session 1 Breakout - Instructions

- Review & discuss 28 Topical Strategy Statements
- Categorise Strategic Statements
  - Agreement (A)
  - Neutral (N)
  - Disagreement (D)
- Record your
  - “Initial Reaction” to the Strategy Statement
  - Reasoning or rationale for categorising the statement
  - Any alternative opinions or view of group members
- Present your feedback in debriefs to the full National LLW Strategy Group

# Session 2 Breakout

27 February 2009

# Session 1 Breakout - Logistics

- Members & Participants are divided into 4 random groups
- Choose a team leader & spokesperson for the group
  - Select “Reader” for back-up and descriptive information
- Plan your time accordingly
  - 1 hr. for team review & discussion
  - 15 min. for debrief to full Strategy Group
- A3 Templates and Flipcharts are available for Debriefs

## Session 2 Breakout - Instructions

- Review Management Plan Data Sheets for implementing the 54 Initiatives identified in the National LLW Management Plan
  - Method of Implementation
  - Description and Plan Scope
  - Schedule and deliverables
- Identify additional actions and/or deliverables to improve or accelerate strategy implementation across NDA estate
- Present your results in debriefs to the entire National LLW Strategy Group

# Breakout Groups

Conference Room	Group No.	Initiatives
1	1	WAM & RR & OTHER
4	2	WC & SC & WT
5	3	WD & TIM
7	4	WP & TRAN

# Breakout Questions

- Do you agree/disagree with Plan Scope, Scheduled Task(s), and Key Deliverable?
- Do you agree/disagree with Method of Implementation?
- Do you recommend additional tasks or improvements?

# Breakout Results - Example

Initiative	Agree/Disagree with Scope, Schedule, or Deliverable?	Agree/Disagree with Method of Implementation?	Additional Tasks or Improvements?
OTHER1	Agree	Agree	Perform LSG Peer-Review of Draft Strategy

# Breakout Results - Questions

Initiative	Agree/Disagree with Scope, Schedule, or Deliverable?	Agree/Disagree with Method of Implementation?	Additional Tasks or Improvements?

# Questions