

## 1. Introduction

On 1<sup>st</sup> April 2012, LLW Repository Ltd (LLWR) intends to implement an amendment to the current Waste Services Contract to make the following changes:

- Revising the Service Pricing Model, including LLW Disposal pricing;
- Implementing a new Waste Characterisation Service;
- Implementing a new Transport Service;
- Implementing a new Very Low Level Waste Disposal Service;
- Simplifying the Waste Acceptance Procedure; including relevant Forms and Templates

The purpose of this Customer Notice is to outline the programme, the scope of the changes and the consultation process in the run up to April. It also provides details of a Customer Workshop to be held in Birmingham on Thursday 26<sup>th</sup> January 2012.

## 2. Programme

The programme for developing and implementing the contract amendment is as follows:

<b>Date:</b>	<b>Activity:</b>
23 <sup>rd</sup> January 2012	First draft of the contract amendment and the supporting documents, such as revised Forms, to be issued on LLWR's website for Customer consultation
26 <sup>th</sup> January 2012	Customer Workshop in Birmingham to allow LLWR to present the proposed changes to Customers
13 <sup>th</sup> February 2012	Consultation with Customers on the first draft of the contract amendment closes
5 <sup>th</sup> March 2012	LLWR to publish the final draft of the contract amendment for final Customer review
23 <sup>rd</sup> March 2012	LLWR to issue the Contract Amendment to Customers for approval
31 <sup>st</sup> March 2012	LLWR to publish the live Forms and supporting documents on the LLWR Website
1 <sup>st</sup> April 2012	Amended contract goes live

## 3. Scope of the Contract Amendment

The April 2012 amendment will be significant as it introduces three new services for Customers to use and changes to the price of disposal at the Low Level Waste Repository. It will take the form of a Deed of Amendment to the existing Waste Services Contract (as amended in January 2011). The key elements of the scope of the contract amendment are as follows:

### **Service Pricing**

The current Service Price List is valid until 31<sup>st</sup> March 2012. After two years of the current pricing, LLWR has been reviewing the pricing model with the Nuclear Decommissioning Authority (NDA), as the owners of the site, to ensure it is appropriate for the services we offer. Whilst we intend to retain many of the features of the current approach, it is likely that there will be an increase in the Low Level Waste disposal price. We are finalising our proposals on pricing and will issue these as part of the consultation process.

***New Services***

For the three new services, the contract amendment will provide, within relevant Service Schedules, details of what the service is, how to access the service, Forms to access the service and specific Terms and Conditions for the relevant service.

***Waste Characterisation Service***

LLWR's new Waste Characterisation Service will be implemented through the contract amendment, as a new Service Schedule. This new service will offer Customers the opportunity to obtain characterisation services, such as sampling, analysis, measurement and consultancy support, through LLWR. The service is intended to support Customers in accurately characterising waste items to ensure opportunities to segregate and manage waste in accordance with the waste hierarchy are maximised.

LLWR will be working with Babcock, Nuvia and Serco to provide the Waste Characterisation Service from 1<sup>st</sup> April 2012, with Richard Hunter leading the service, as LLWR's Characterisation Services Manager.

***Transport Services***

LLWR's new Transport Service will be implemented through the contract amendment, as a new Service Schedule. This new service will offer Customers the opportunity to obtain rail and road transport services alongside professional services for consigning Dangerous Goods. The service is intended to support Customers in optimising the transport of new containers and waste consignments to the facilities that LLWR offers for the treatment and disposal of waste.

LLWR will be working with Direct Rail Services (DRS) to provide the Transport Service from 1<sup>st</sup> April 2012, with Marc Flynn leading the service, as LLWR's Logistics Services Manager.

***Very Low Level Waste Disposal Service***

LLWR's new Very Low Level Waste (VLLW) Disposal Service will be implemented through the contract amendment, as part of the Waste Services Schedule. This new service will offer Customers the opportunity to dispose of very low level wastes to alternative disposal facilities. The service is intended to support Customers in selecting the best option for the long term management of waste for disposal. The amendment will include new Waste Acceptance Criteria (WAC), in a similar style to the current Metallic Waste and Combustible Waste WACs by providing an overview of all the facilities that are available to Customers.

LLWR will be working with Abbott Nuclear Consulting, the Active Collection Bureau, Sita and Waste Recycling Group to the Very Low Level Waste Disposal Service from 1<sup>st</sup> April 2012, with Craig Ashton leading the service, as LLWR's Waste Services Manager.

***Waste Acceptance Criteria***

LLWR held briefing sessions for Customers during 2011 to explain the conclusions and impacts of the Environmental Safety Case for the Low Level Waste Repository on LLWR's WAC. LLWR continues to work to develop and implement these changes. We will therefore not be implementing any significant changes to the WAC in the April 2012 contract amendment. However, there will be some minor modifications to reflect identified issues and to provide a new VLLW Disposal Service WAC.

It is likely that the changes to the WAC relating to the Environmental Safety Case will be developed in mid-2012 and we will therefore look to implement these changes later in the year.

**Forms**

There will be some new, and some revised, Forms as a result of the three new services being introduced in the contract amendment and an overall proposal to move to MS Excel format Forms. Draft Forms will be included in the documentation which will be made available for review on 23<sup>rd</sup> January 2012 and further details will be provided at the Customer Workshop. Our intention with these changes will be to simplify the process following two years of experience with the current Waste Acceptance Procedure.

**4. Consultation Process**

We will publish the draft Deed of Amendment and the suite of supporting documents on the LLWR website. A Customer Notice will be issued on the day of publication to provide details of the location. Customers will be able to provide feedback and comments in a spreadsheet to be provided on the website. The consultation on the first drafts will run from 23<sup>rd</sup> January 2012 to 13<sup>th</sup> February 2012.

**5. Customer Workshop**

To support the consultation process, by providing more detail on the proposed changes to the Waste Services Contract, LLWR will host a Customer Workshop on Thursday 26<sup>th</sup> January 2012 at the McDonald Burlington Arcade Hotel in Birmingham, from 10:00 to 15:00. If you would like to attend, please send an e-mail to the Customer Team address provided below.

**6. Further Information and Questions**

If you would like any more information or have any questions regarding this Customer Notice, then please either send an e-mail to: [customerteam@llwrsite.com](mailto:customerteam@llwrsite.com) or call Jonathan Evans, Head of Commercial, on 01946 770270.

**Distribution List**

We have distributed this Customer Notice to the following people, as nominated in your Company's Customer Contact Details Form (Reference: WSC-FOR-CON):

- All Nominated Representatives

If you need to update contact details, please submit a revised Contact Details Form: <http://www.llwrsite.com/customers/customer-forms>